Frequently Asked Questions (FAQ) – Certified Junior Project Manager (CJPM)

1) **Is Certified Junior Project Manager (CJPM) by IAPM recognized?**

   YES. It is recognized worldwide. It is popular in Central Europe. However it is not YET popular in Malaysia or Asia Pacific which is why Trexx Consultancy is introducing it here now.

2) **Who should take the certification?**

   Those new to Project management, fresh graduates, students or people who are interested in a future career in project management.

3) **Is project experience required?**

   No. Minimum SPM qualification is sufficient.

4) **Do participant need to sit for an exam?**

   YES. After the 1 days course, participants need to sit for an online exam within 1 year. The exam can be done at participant's own convenience (anywhere & using own laptop/mobile) from any location.

5) **What is the overall process to become a Certified Junior Project Manager (CJPM)?**

   Pay to attend the course (self-pay, company OR HRD Claim via company). Next attend 1 day virtual course. Apply for exam immediately via online link (Trexx Consultancy will provide link). Approval expected with 2-3days from IAPM (unless is audited). Trexx Consultancy will pay exam fees (it is included in the course fee). Link to sit for exam will be provided after payment is made. Participant sits for exam. If passes (65% passing mark), certificate will be issued via email. Can request for hardcopy certificate too (will take few weeks to reach Malaysia from Europe HQ).

6) **Is the exam hard?**

   The exam has 40questions, to be answered within 35mins. Passing mark is 65%. Passing rate is 85-90% (usually 9 out of 10 passes on 1st try BUT almost all of Trexx Consultancy participants passes without issues). The exam is open-book, multiple choice (A/B/C/D choice)

7) Where is the certification exam taken?
Online via Classmarker link. Any standard laptop or computer or even mobile phone can be used to take the exam. Exam to be taken within 1 year AFTER the course. Exam can be taken at participant convenience at any time OR any remote location. (NO need to attend or take exam at any center)

8) What are the exam contents?
This will be the main focus of the 1Day course. Among topics that will be covered: Project File, Project Charter, Creation of Specification, Work Breakdown Structure (WBS)

9) How many questions need to be answered and how much time do I have?
40 questions, 35 minutes

10) What is the percentage of correctly answered questions to pass?
Passing mark is 65 %. Passing rate is ~90% (9 of 10 usually will pass)

11) Can the exam be retaken?
Yes, you can repeat the exam twice with new questions. Need to pay again for the retake (contact Trexx Consultancy if required).

12) How fast can I be a Certified Junior Project Manager (CJPM)?
After attending the 1 day course, you need to apply to sit for exam (application is quick). Usually takes 2-3days by IAPM (International Association of Project Managers) in Europe to check & approve (unless there is audit which may take 1-2weeks). Hence say upon approval you sit for exam immediately, exam results will be published by IAPM within 2-3days max. So you could be a Certified Project Manager (CPM) at best case (fastest) within 1 week after sitting for the course.

13) Is the Certified Junior Project Manager (CJPM) course claimable via HRDCorp levy?
Yes, it is 100% claimable. Trexx Consultancy will provide 1 single pdf file attachment that is sufficient to attach into HRDCorp system (Etris) to apply grant. Trexx Consultancy can help with grant application. Once grant is approved,

participant can attend course. It is recommended that grant be applied at least 2weeks before the course.

14) Is there any easy payment scheme for Certified Junior Project Manager (CJPM) course)?

Yes, participants need to contact Trexx Consultancy for options.

15) If I fail the exam on 1st try, can participant sit for exam again?

Yes, you can. However cost for exam re-sit will need to be borne by participant. Trexx Consultancy can help with exam re-application (try number 2). Most (almost all) Trexx Consultancy participant pass on 1st attempt.

16) Is there any refresher course after the 1 day course?

Participants who register is allowed to attend any virtual session AGAIN (in future when there is another class scheduled) free of charge (FOC). Schedule for virtual sessions to be checked with Trexx Consultancy. The frequency will vary depending on Trexx Consultancy schedule.

17) Will Certified Junior Project Manager (CJPM) course help me land a job in project management?

There is no guarantees on that. However you will definitely have an edge over those without any certification trying for a project management job.